

SOUTH WAIRARAPA DISTRICT COUNCIL

19 NOVEMBER 2014

AGENDA ITEM E2

INFRASTRUCTURE AND SERVICES GROUP REPORT

Purpose of Report

To update Councillors on the Infrastructure and Services Group activities.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Group Manager Highlights

There has been continued work done on the three council waste water consents. There is still work to be done on the variation to the existing Featherston/Greytown water consent as well as the consent for council's retired landfill. Meetings continue with GWRC on the new and existing consents with some reporting still required for the end of year narrative around results for the councils water races.

The new Roding Manager starts on 17 November and will bring the Infrastructure and Services department up to full staffing. This role is much anticipated as the transport area requires some dedicated efforts over the coming months with the starting of councils Rehabilitation program, seal extensions, reseals, re-metaling programs and other summer programs.

With the resignation of the Asset Engineer there will also be further recruitment in the near future. The roles GIS focus over the past year has assisted the Council develop its GIS capabilities and the recruitment needs to be cognisant of the developing systems in council at present.

Civil defence is also undergoing some change with recent personnel changes and a review of structure. The WREMO is continually developing to match the regional needs and align with CDEM needs and funding.

A new Waste Minimisation Officer has been appointed. The successful applicant has in depth experience in project management and extensive environmental expertise. This role should assist with the current contract and have the ability to develop initiatives in the solid waste area.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water Supply Capital Improvements Featherston

Slower than expected progress with design and documentation of Stage 1 of the works comprising the pipeline and bore intake infrastructure has meant that the physical work will not be able to be tendered until the New Year. The third bore is expected to be drilled and proven before Christmas with the water take consent expected to be lodged before Christmas.

2.3 Water Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

2.4 Water Reticulation

There were 19 reticulation repairs reported and rectified during the period

2.5 Water Races

Routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors, City Care Ltd, to maintain satisfactory flows. There was 1 reported account for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

3.2 Resource Consent Acquisition Progress Report

The hearing for the Featherston WWTP consent application has been re-scheduled for later in 2015. This has come about because advice was received from our advisors that Council was effectively facing a short term consent outcome (of four years or less) given that no improvements to effluent quality were planned until 2025 at this site. Consequent to this advice, in spite of Council's catchment based approach, Greater Wellington Regional Council were approached to see if that they would consider a mitigation programme in the interim period aimed at securing small but positive improvements to environmental outcomes and resulting in a longer consent term.

Greater Wellington have favourably considered Council's request to develop a programme which in principle would include land based discharge to adjoining Council owned land at time of low summer flow and possibly the establishment of a riparian planting program at Donald's Creek.

The detail of this programme has to be submitted by the end of January 2015 and all submitters to the process have been advised.

All of this means that the Featherston consent will be heard after the Martinborough and Greytown applications and the Martinborough WWTP application is as earlier advised expected to be heard in March 2015 with the Greytown application expected to follow in June 2015.

The Greytown WWTP application has been lodged with the Regional Council. However, it is subject to a S92 request which requires some additional assessment of discharge effects in the Papawai Stream. This request is currently being processed.

3.3 Wastewater Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

A new generation inflow meter has been installed and commissioned at the Featherston site. This infrastructure will be an underlying requirement for the new consents at all three sites with public notification expected later in November

3.4 Wastewater Reticulation

There was 1 pipeline blockage reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tuteurumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste Management

The contracted kerbside collection and transfer station services were delivered routinely over the period over the District.

The Tuteurumuri recycling depot was closed on 13 October and signage erected. Ratepayers on the collection route have been given the opportunity to participate in the roadside refuse and recycling service and so far four eligible property owners on route have elected to subscribe to the service.

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

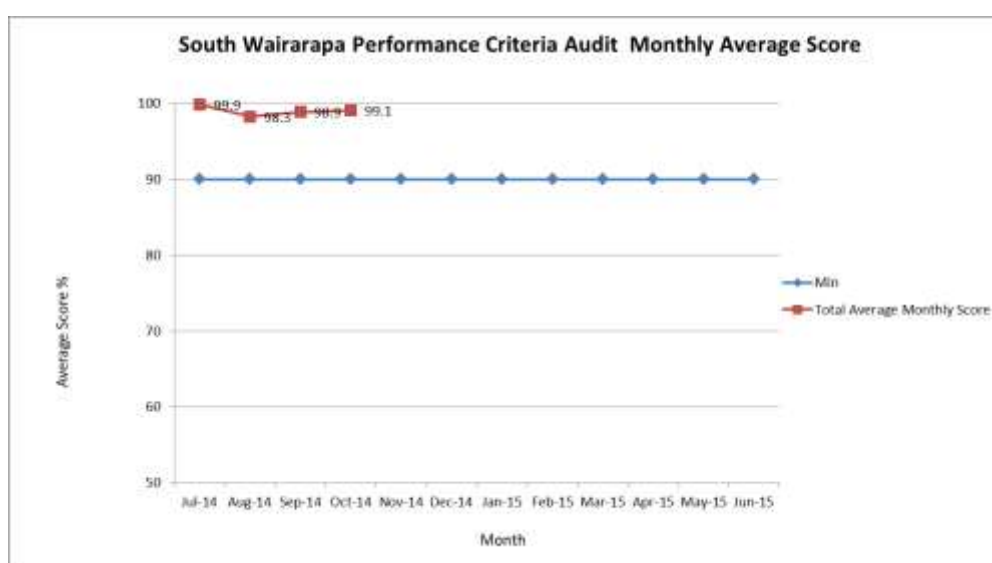
6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km \pm 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

6.2 Roading Maintenance – Fulton Hogan

Council has now received 4 months of performance data from Fulton Hogan on the new contract. This data is now able to be represented into a combined graph to monitor overall contract performance.

Performance measures are KPI's such as 1 pothole per 10km of sealed road and unsealed potholes are not to exceed 50mm. These measures are managed via RAMM.



The forward works program has been set preliminarily at \$401k for the next 3 months.

Estimate Status	Total	November 14	December 14	January 15
- Network Owner Account Code: 100000 (Default)				
Open Estimates	\$2,017.48	\$2,017.48		
Presented	\$112,090.99		\$4,920.48	\$107,170.51
Accepted	\$32,802.97	\$32,802.97		
Total Estimates	\$146,911.44	\$34,820.45	\$4,920.48	\$107,170.51
- Network Owner Account Code: 66062603 (Pavement Maintenance Sealed (LR))				
Presented	\$50,622.85		\$225.00	\$50,397.85
Accepted	\$18,897.00	\$18,897.00		
Total Estimates	\$69,519.85	\$18,897.00	\$225.00	\$50,397.85
- Network Owner Account Code: 66062607 (Drainage Sealed & Unsealed (LR))				
Presented	\$10,479.96		\$10,479.96	
Accepted	\$18,922.15	\$18,922.15		
Total Estimates	\$29,402.11	\$18,922.15	\$10,479.96	
- Network Owner Account Code: 66062614 (Bridge Maintenance (LR))				
Presented	\$1,000.00		\$1,000.00	
Accepted	\$16,576.36	\$16,576.36		
Total Estimates	\$17,576.36	\$16,576.36	\$1,000.00	
- Network Owner Account Code: 66064618 (Vegetation Maint. & Safety (LR))				
Accepted	\$11,607.77	\$11,607.77		
Total Estimates	\$11,607.77	\$11,607.77		
- Network Owner Account Code: 98860247 (Signs/Guardrails other Roads (LR))				
Presented	\$494.02	\$494.02		
Total Estimates	\$494.02	\$494.02		
- Network Owner Account Code: 98860253 (Reseals (Other Roads) (LR))				
Presented	\$39,580.75	\$878.70	\$25,056.00	\$13,646.05
Accepted	\$17,074.70	\$17,074.70		
Total Estimates	\$56,655.45	\$17,953.40	\$25,056.00	\$13,646.05
- Network Owner Account Code: 98860255 (Rehabilitation (Other Roads) (LR))				
Presented	\$46,100.28		\$39,424.90	\$6,675.38
Accepted	\$25,425.53	\$25,425.53		
Total Estimates	\$71,525.81	\$25,425.53	\$39,424.90	\$6,675.38
- Total				
Open Estimates	\$2,017.48	\$2,017.48		
Presented	\$260,368.85	\$1,372.72	\$81,106.34	\$177,889.79
Accepted	\$141,306.49	\$141,306.49		
Total Estimates	\$403,692.81	\$144,696.69	\$81,106.34	\$177,889.79

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

7.2 Sports fields and facilities

7.2.1 Greytown

Greytown Park Users group meeting was held on the 30 October 2014. All clubs going well and sportsfield users gave very positive feedback to City Care for their work on the grounds. A few items noted for attention/maintenance. The proposed shortening of the Greytown swimming pool was the subject of some debate.

7.3 Pensioner housing

There are five applicants on the wait list for Martinborough, three for Greytown and seven for Featherston. One flat is vacant at Featherston – it is one of the smaller bedsits, at the Burling Flats, and has been turned down by people on the Featherston waitlist. First right of refusal has been given to people on the waitlists for other towns with no success – the flat will be advertised in the coming weeks, and we do not anticipate any difficulty in finding a tenant. Flat inspections were completed at the end of October, with just routine repairs and maintenance identified, most of which has now been carried out.

7.4 Parks and Reserves

7.4.1. Featherston

The Youth programme has been running in Featherston with very positive turn outs. The group have been using Clifford Square for games. City Care has carried out the line-marking for athletics at Card Reserve.

7.4.2. Greytown

Soldiers' Memorial Park playing fields have had maintenance work done on them. The swimming pool carpark has been resealed ahead of the proposed relocation of the memorial gun.

7.5 Toilets

7.5.1. South coast

The Ngawi surf break toilet is under construction. The foundations for the unit have been laid, but we are now waiting on engineering certificates for the anchoring of the unit to the site. Once these are approved the installation of the actual toilet should only take a day.

7.6 Properties

7.6.1 Featherston

The foundations for the Featherston Menz Shed have been laid and the building is expected to be shifted onto the site in mid-November.

7.7 Cemeteries

7.7.1. Featherston

There was one burial in October. An old burial of baby twins from 1926 received a headstone in October. It is really lovely to see this in old parts of the cemeteries. We have recently received a further two enquires from families regarding erecting headstones on unmarked graves at Featherston cemetery and one person is currently carrying out restoration work on an older existing grave.



7.7.2. Greytown

There was one burial in October.

Again in Greytown Cemetery restoration of a few old graves has been completed. The Maxton, Dunn and McKenzie families were all early settlers of Greytown. Below the headstones of Samuel, Francis and Susannah Maxton, Joseph O'Connor, Mary McKenzie and Mary Dunn have been restored and new plaques attached. Grave restoration was co-ordinated by a local descendant of the above families.



7.7.3. Martinborough

There was one burial and one ashes burial in October.

7.8 Swimming Pools

7.8.1. Greytown pool

The 2014/15 season dates have been confirmed as 29 November 2014 to 15 March 2015, a 15-week season as last year. Preparation work is well under way to ensure the pools are ready and bookings from schools and the swimming clubs have already been received. CLM continues as the sub-contractor providing lifeguards and operating the pools. A new handover system is to be implemented between the lifeguards and the swimming clubs/schools to ensure all parties have addressed health and safety issues.

7.9 Campgrounds

7.9.1. Greytown campground

There were no responses to the RFP for the lease of the Greytown campground. A late proposal which looked promising has now been withdrawn. Officers propose to continue running the campground through

the summer season with additional staff being taken on as required and will look to go back to the market early in 2015.

7.10 Events

Numerous planned events have been logged with City Care for this summer, particularly in Martinborough. This system worked well last year ensuring extra toilet cleaning and restocking was booked in where necessary and extra emptying of rubbish bins or extra rubbish bins put in place. The 4-7th December will see hundreds of hot rods descend on Martinborough and surrounding towns for 'Cruise Martinborough', and there are of course the annual events, Toast Martinborough, Christmas parades and Martinborough Fairs.

7.11 Libraries

7.11.1. Featherston

Featherston Library is currently enjoying very good attendance at their Book Bugs pre-school programme. Next week's guests will include some spring lambs. The last school holiday competition, to design a Dr Seuss-inspired letterbox, went very well. They are now preparing for the summer reading programme. Staff are busy dealing with rates payments at the moment.

7.11.2. Greytown

Greytown Library held the Maths is Fun programme over the school holidays. This culminated in a marathon K'NEX bridge-building effort across the library floor, and a great prize-giving. Like Featherston, Greytown is dealing with rates payments, and staff is gearing up for the summer reading programme.

7.11.3. Martinborough

Martinborough Library held a Facebook "book-face" competition in October. Pictures are on the library Facebook page (worth a look!!). Two winners were chosen out of eight entries. The Te Reo Maori and bilingual Books Babies sessions are under way. The picture shows the Te Reo session on 5 November. Staff enthusiastically participated in Talk Like A Pirate Day in full costume, and also created astonishing hats for Melbourne Cup Day. Martinborough Library will also be running the summer reading programme this year.



8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1 Update

Nil to report.

9. Libraries

9.1 Statistics all Libraries

See Appendix 3 for statistics. Library managers have agreed to stop reporting monthly issues by individual south Wairarapa library and instead report on total South Wairarapa issues and total Wairarapa Library Service issues. Reporting by individual library created the impression that the three libraries were competing with each other for highest monthly issues. The inclusion of a figure for WLS issues as a whole gives a guide as to whether monthly issues in South Wairarapa are following a wider trend.

10. Appendices

Appendix 1 - Monthly Water usage

Appendix 2 – Waste exported to Bonny Glen

Appendix 3 – Library Statistics

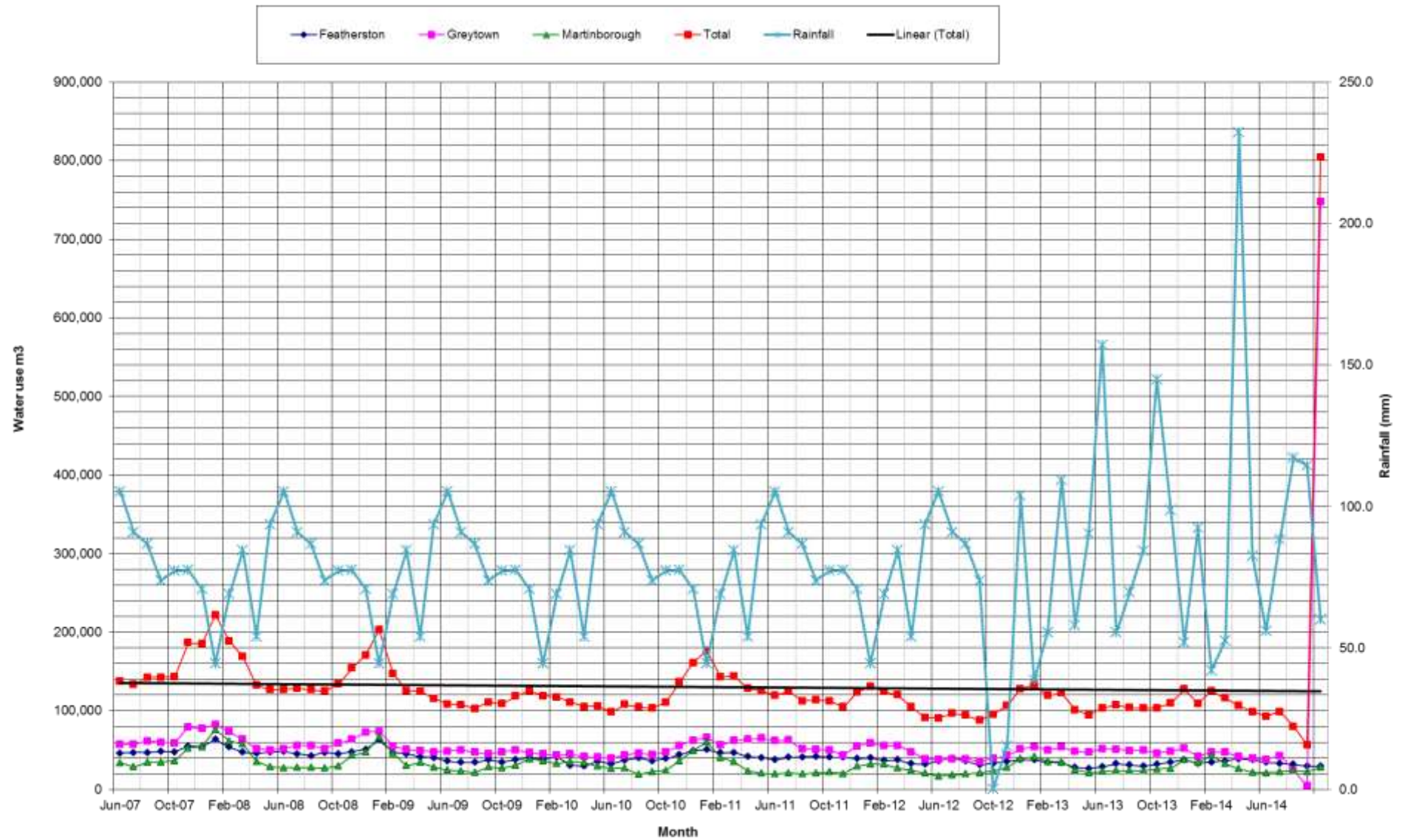
Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by:

Paul Crimp, Chief Executive

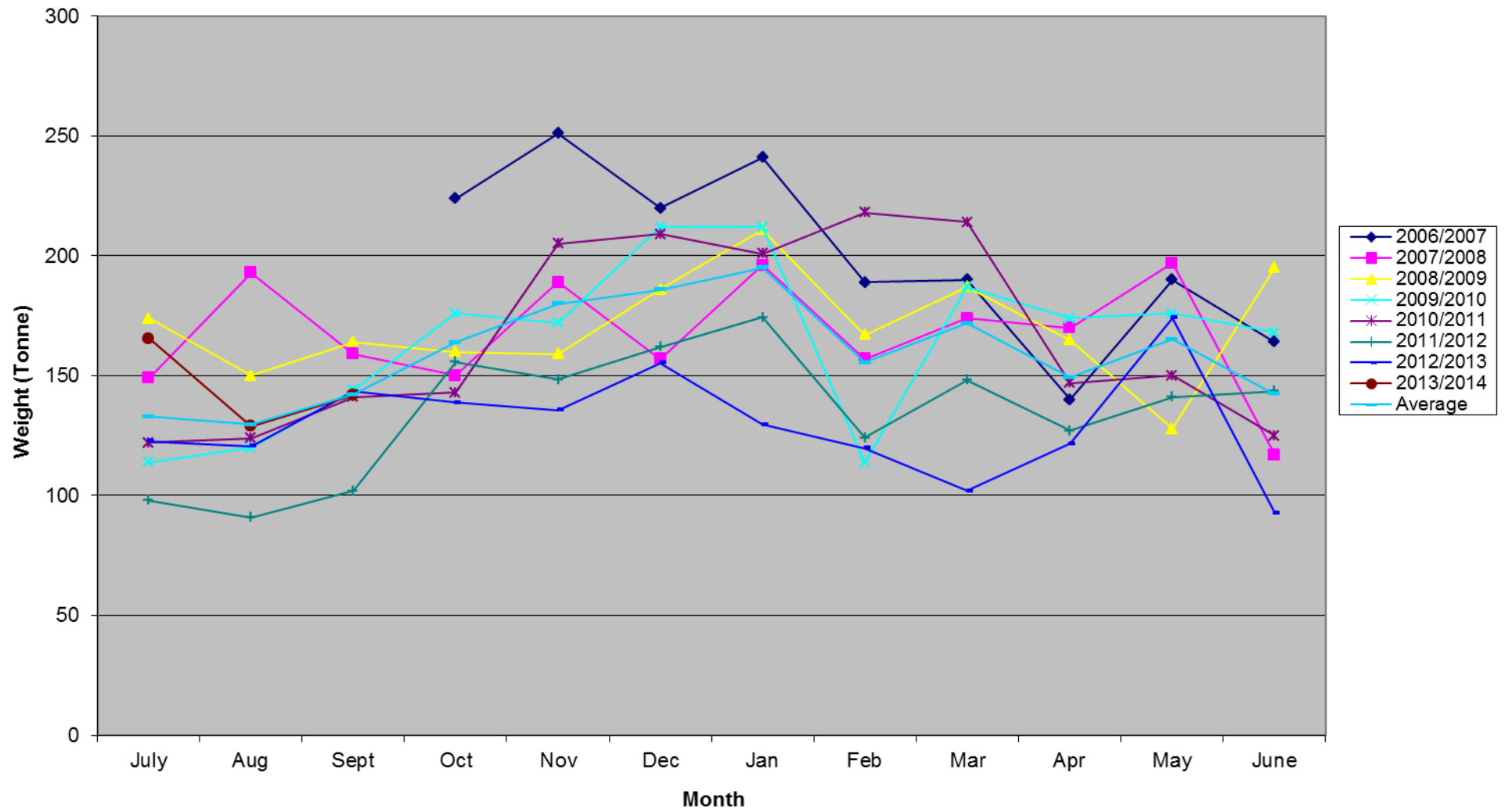
Appendix 1 – Monthly Water Usage

Water use South Wairarapa District Council



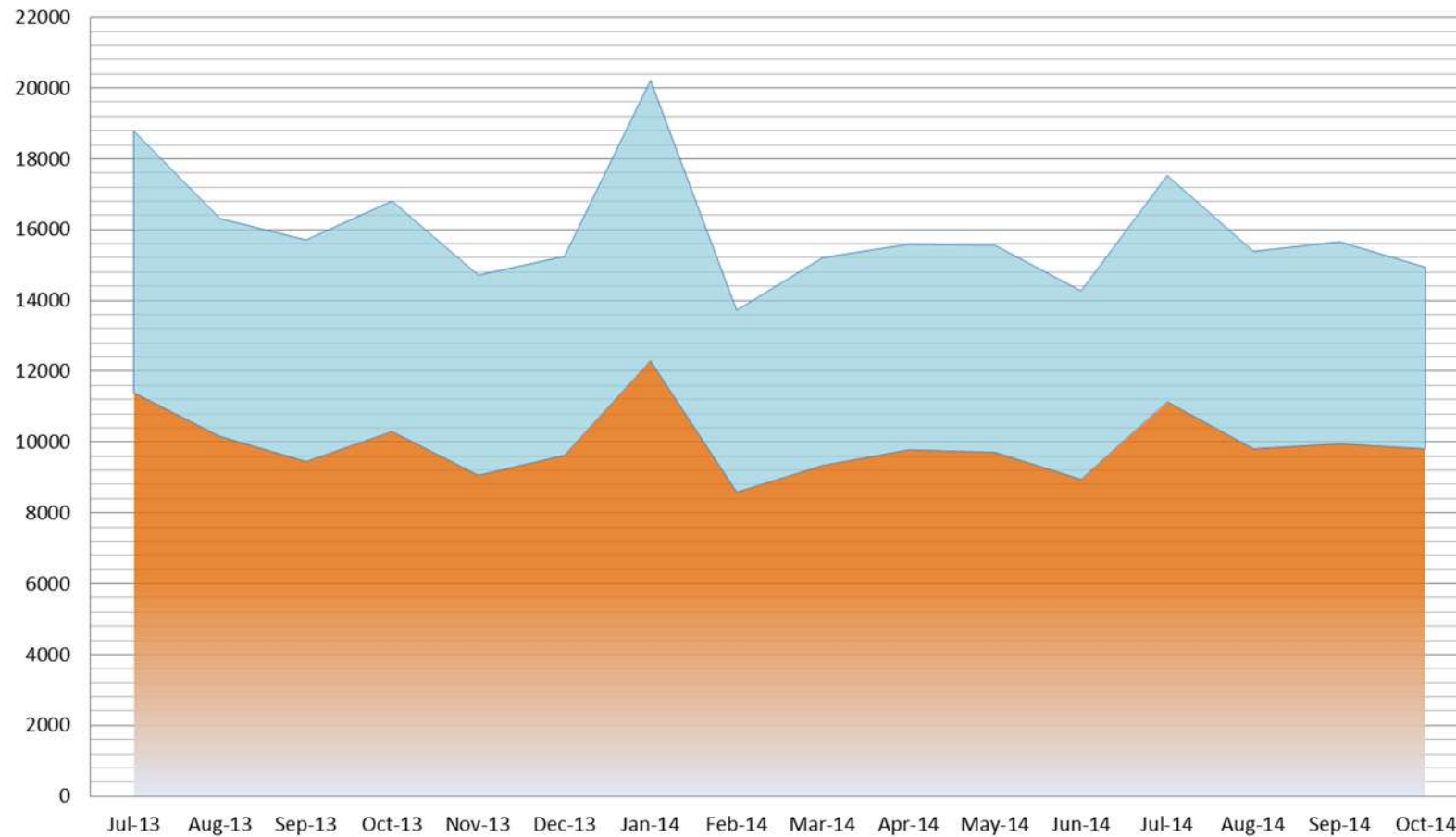
Appendix 2 – Waste Exported to Bonny Glen

Waste transported from Martinborough transfer station to Bonny Glen by year



Appendix 3 – Library Statistics

Wairarapa Library Service - monthly issues



	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14
Carterton	7394	6157	6259	6509	5654	5620	7924	5139	5870	5808	5851	5324	6390	5577	5708	5128
South Wairarapa	11394	10160	9450	10301	9063	9626	12295	8586	9340	9783	9708	8948	11140	9811	9951	9810

